



VIGNAN INSTITUTE OF PHARMACEUTICAL TECHNOLOGY

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Beside VSEZ, Kapujaggaraju peta Duvvada, Visakhapatnam-530049. A.P

Phone 0891-2511222/2589777, Fax: 0891-2752333; email: viptvizag@gmail.com

VIPT/PO/CIR/IQAC/2019-20/01

Date: 28.11.2019

CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 30.11.2019 at 1:30 PM in the Principal's office. Hence all the members are requested to attend the meeting without fail.

Agenda

1. Confirmation of minutes of previous meeting.
2. Review of Academic results and assessment of PO attainments.
3. Plan for organising IPA-SF Congress-2020 in VIPT
4. Student's feedback on performance of the faculty.
5. Conduction of academic and administrative audit.
6. Conduction of Devender Pal National Elocution Competition as a part of IPC-2019.
7. Any other points with the permission of the chair.



IQAC Coordinator




Chairperson

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Beside: VSEZ, Duvvada, Visakhapatnam-46




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Minutes of Meeting

Name of the staff	Designation
Dr. Y. Srinivasa Rao	Chairperson
Mr.P.N.Mallikarjun	IQAC Coordinator
Prof. K. Vara Prasada Rao	Member
Dr. P. V. Kamala Kumari	Member
Dr. K Raj Kiran	Member
Shri K.Pavan Krishna	Management Representative
Shri V. Satyanarayana	Member
Shri B. Chandra Rao	External Member
Shri A. Rama Murthy	Parent Member
Mr K.V.Mohan Rao	Industry Member
Mr. M. Sai Sri Vastav	Student Member
Mr. Jakir Hussain	Alumni Member



[Signature]
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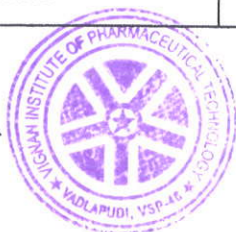
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Members attended

Name of the staff	Designation	Signature
Dr. Y. Srinivasa Rao	Chairperson	
Mr P.N.Mallikarjun	IQAC Coordinator	
Dr. P. V. Kamala Kumari	Member	
Dr M Saritha	Member	
Dr K Purna Nagasree	Member	
Dr Ch Prasad	Member	
Mrs Gana Manjusha K	Member	
Shri K.Pavan Krishna	Management Member	
B Chandra Rao	Local Society Member	
Mr Ram Murthy	Parent Member	
Mr K V Mohan Rao	Industry Member	
Ms K Sailusha Ratnam	Student Member	
Mr Jakir Hussain	Alumni Member	



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Confirmation of the Previous Minutes:

1. NSS registration under JNTUK was approved.
2. Many faculties have attended Faculty Development Programs.
3. The Infrastructure Maintenance Committee took necessary actions to monitor and improve the CCTV facilities throughout the campus for better security.
4. Feedback on faculty performance was collected and analysed by IQAC and the report was sent to the principal for further action.
5. Faculty have applied for Various government funding projects.

Resolutions:

1. Results were carefully analysed to improve the pass percentage. Program attainments for this batch will be calculated and will be compared with the benchmarked attainments. Actions to be taken to improve the unattained courses have to be proposed by the IQAC
2. It was declared in the IPA-SC held at Vikas College of pharmaceutical sciences, Rajahmundry, our college as the next host to conduct 11th IPA-SF Congress 2020.
3. IQAC and management will prepare an action plan to conduct 11th IPA-SF Congress 2020 and also Devender Pal National Elocution Competition as a part of IPC-2019 at our college.
4. Feedback on the teaching abilities, approachability and interaction with students will be taken to analyse the skills and behaviour of faculty with students.

Suggestions:

1. Mr P N Mallikarjun, IQAC Coordinator suggested involving other pharmacy colleges in the North Andhra region to improve collaborations with other institutes.



IQAC Coordinator




Chairperson

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VIPT/PO/CIR/IQAC/2019-20/02


Date: 24.02.2020

CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 26.02.2020 at 1:30 PM in the Principal's office. Hence all the members are requested to attend the meeting without fail.

Agenda

1. Confirmation of minutes of previous meeting.
2. Implementation of action plan for organising National Elocution Competition and IPA-SF Congress 2020.
3. Confirmation of dates to organize IPA-SF Congress 2020 by the IPA-SF team.
4. Conduction of placement conclave by IPA-SF team and T&P cell.
5. Submission of consolidated feedback report
6. Infrastructure upgradation and maintenance as per the requirements of IPA-SF Congress 2020.
7. Any other points with the permission of the chair.


IQAC Coordinator


Chair person

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Mr P N Mallikarjun	IQAC Coordinator
Dr. P. V. Kamala Kumari	Member
Dr. K Raj Kiran	Member
Mr. K. Vara Prasada Rao	Member
Shri K.Pavan Krishna	Management Representative
Shri V. Satyanarayana	Member
Shri B. Chandra Rao	External Member
Shri A. Rama Murthy	Parent Member
Mr K.V.Mohan Rao	Industry Member
Mr. M. Sai Sri Vastav	Student Member
Mr. Jakir Hussain Sk	Alumni Member



Y. Srinivasa Rao
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Confirmation of the Previous Minutes:

1. Necessary actions were taken by AMC to improve unattained POs of courses.
2. The IPA SF team and IQAC team framed a plan of action to organise 11th IPA-SF Congress 2020 and also Devender Pal National Elocution Competition which is a part of IPC-2019.
3. Feedback collected and analysed by IQAC and the report was submitted to the principal for further action.
4. In connection to this, a local organising committee (LOC) was constituted with VIPT and other college faculty & students for various committees.

Resolutions:

1. IPA-SF team confirmed the dates to organise IPA-SF Congress 2020 i.e., on 28th and 29th of February 2020.
2. LOC assigned with the responsibility of organising IPA-SF Congress 2020.
3. IPA-SF team and T&P cell will organise placement conclave during IPA-SF Congress 2020.
4. IQAC instructed the infrastructure and maintenance committee to look after upgradation and maintenance of infrastructure as per the requirements of IPA-SF Congress 2020.
5. Feedback on the teaching abilities, approachability and interaction with students will be taken to analyse the skills and behaviour of faculty with students.

Suggestions:

1. Mr. K V Mohan Rao suggested inviting industrial experts to IPA-SF Congress 2020. So that it will be beneficial to the institute in terms of MoUs and placements.


IQAC Coordinator




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Chairperson

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